

## Extension / Early Arrival Application Form

My application is for an

EARLY ARRIVAL

EXTENSION

### About You

Title:	First Name:
Last Name:	Mobile:
Site:	Room Number:
Email Address:	

Extension To:

Early Arrival From:

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**TERMS & CONDITIONS:**

- Rooms will be charged at your contracted weekly room rate
- Payment is non-refundable and payable in full in advance before your booking will be confirmed
- If you are extending your stay, you may be required to move from your current contracted room to accommodate your stay
- During the summer period, it may be necessary to move to a different room for maintenance or refurbishment work
- Not all extension requests will be authorised. Payment will only be requested once your extension has been confirmed by the accommodation manager

By submitting this form to dwell, I hereby warrant that all the information I have submitted is true and accurate to the best of my knowledge.

I further understand that any personal data\* which I have provided in this form may be processed by dwell or any of its parent companies, vendors and/or subcontractors ("dwell's connected entities") both locally and overseas and I expressly consent to such processing for the purposes specified in dwell's Privacy Policy. Please email to [dpo@dwellstudent.co.uk](mailto:dpo@dwellstudent.co.uk) for more details of my privacy policy.

I understand that my personal data will be retained by dwell's connected entities as long as any of the purposes set out above remain valid.

Note: \* - "Personal Data" as defined in the GDPR means data, whether true or not, about an individual who can be identified from that data or from that data and other information to which dwell has access.

Please tick this box to confirm you have read and agree to the above terms and conditions otherwise the application will not be processed.

Please return this form to your accommodation office or email [salesenquiries@dwellstudent.co.uk](mailto:salesenquiries@dwellstudent.co.uk)

Signed:

Date:

Print Name: